

Formation Ministry

Palo Duro Presbytery

**2019 Ministry Support Grant**

The Formation Ministry of Palo Duro Presbytery is constantly reviewing guidelines for the administration of Ministry Support Grants. Currently these guidelines are as follows.

1. Grants are available only to churches that have pastoral leadership in place (installed, or temporary under contract) and are paid to the churches quarterly.
2. Commitments for these grants are made on an annual basis (with application in October for the year following).
3. Each church seeking a Ministry Support Grant will complete the "Church Profile Form", and unless excused by the committee, shall send its pastor and at least one representative from its Session to meet with the committee when the committee determines grants.
4. All churches have the Christian responsibility of exercising good stewardship, which means making its members aware of the financial needs of the Presbyterian Church (USA) and providing a means for its members to respond financially to these needs. Therefore, it is required that every church receiving a Ministry Support Grant prepare an annual budget based on needs rather than on the anticipated grant and that the information will be shared with the congregation.
5. Each church that receives a Ministry Support Grant is encouraged to seek long-term solutions and budgeting programs independent from the Ministry Support Grant and to share its long-range financial needs and program goals with the Formation Ministry.
6. The grant application is to be approved by the Session before its submission to the committee.
7. Applications should be typed, if possible. Fillable PDF application is on the presbytery's website ([www.paloduropresbytery](http://www.paloduropresbytery)) linked to the "Publications" page.
8. Congregations requesting a Ministry Support grant must complete the enclosed congregational self-study prior to submitting the grant request. This should be done with session and/or congregational involvement.

The attached Church Profile Form must be completed in its entirety and returned to Palo Duro Presbytery, P.O. Box 16267, Lubbock, TX 79490, Fax: 806-797-2419, by October 31, 2019. No action will be taken on incomplete applications. The grants for 2019 will be awarded at the Formation Ministry meeting on date yet to be announced. Representatives from the church will need to be present at a meeting where an application is being processed. Please use as many attached sheets as is necessary to provide the requested information.

## FORMATION MINISTRY

Palo Duro Presbytery  
Church Profile Form

Ministry Support Grant, 2019

Name of Church \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Street Address \_\_\_\_\_

**I. Congregational Ministry Information**

Historic Presence: Describe in general terms, the role(s) your congregation has played in the life of your community. (Give a general demographic description of your community, including population of the area served by your church, whether this population is declining, increasing or stable and your opinion as to the cause(s) for this.)

What role(s) does your congregation continue to play? (Describe your services of corporate worship and other activities and organizations as to frequency and attendance. Describe your congregation's outreach and evangelism ministries. List community groups that the church works with and supports. Describe what your church does or provides that is unusual or distinctive in your community.)

Development Undertaken or Considered: Describe, in general terms, the nature of the ministry you can envision as a feasible option for your congregation to undertake.

Does your congregation partner with any other church or organization in your community in order to do your ministry?

What specific steps are planned or are under way to implement your ministry, or form of congregational development?

Describe your church's leadership structure including committees and designated individuals.

\_\_\_\_\_ Number of Elders      \_\_\_\_\_ Number of deacons      \_\_\_\_\_ % of officers who pledge

Your pastor's name \_\_\_\_\_ Year Called \_\_\_\_\_

The total cost to your church for having pastoral leadership \_\_\_\_\_

If your church shares pastoral leadership with another church, please complete:

Name \_\_\_\_\_ of \_\_\_\_\_ Church:

Date \_\_\_\_\_ this \_\_\_\_\_ shared \_\_\_\_\_ ministry \_\_\_\_\_ began:

Amount the other church contributes to the support: \_\_\_\_\_

Does the salary of the person in pastoral leadership meet the minimum requirements for 2018?

Are your pastor(s), elders, and members regularly in attendance at Presbytery meetings and at other events, which may avail your congregation of resources and networks for attending to your ministry goals? If so, please list event and approximate date of attendance:

How has information gained from these events been used or implemented?

In what ways would your congregation have to grow in order for you to reach your ministry/developmental goals? What challenges do you face?

## II. Supporting Information

Complete the following on all property owned by the church:

Facility	Value	Insured Amount	Mortgage Total	Monthly Payment	Year Mortgage Paid
Sanctuary					
Educational					
Manse					
Other					

Describe rental property owned by the church (if any):

The church uses the rental income for:

Describe any major repairs needed to any property owned by the church? The anticipated cost is:

Describe any anticipated major building program? When will it happen and what is the anticipated cost?

### III. Membership and Finance

For the past five years, please give the following information. "Membership" will be the number on your "Active Role," as reported on the Annual Statistical Reports to the General Assembly.

Year	Membership	Total Contributions	Grants from Presbytery
2018			
2017			
2016			
2015			
2014			

As of January 1, 2018, we had the following numbers on these rolls of the church:

Active Roll \_\_\_\_\_ Baptized Roll \_\_\_\_\_ Inactive Roll \_\_\_\_\_

The number of households represented on the Active Roll is \_\_\_\_\_

The date our Active Roll was last reviewed by the Session was: \_\_\_\_\_

The age profile of our Active and Baptized Roll members is:

	0-5		6-11		12-18		19-25
	26-45		46-64		65 +		

Please estimate percentage of members who are:

self-employed     employed     retired     homemakers  
 farmers     professionals     students

Was your budget developed before or after pledges were made? \_\_\_\_\_

Please give the number of yearly pledges for the 2018 budget which fall in these amounts:

\_\_\_\_\_ 0-\$100.00 yearly  
 \_\_\_\_\_ \$101.00- \$1000.00  
 \_\_\_\_\_ \$1001.00- \$5000.00  
 \_\_\_\_\_ \$5000.00 or more

What percentage of the 2018 pledges are being paid? \_\_\_\_\_

How is stewardship developed/presented in your congregation?

Attach a copy of the 2019 income and expense budget, and next year's proposed budget. Also, provide a list of checking/savings accounts and Certificates of Deposit of the church. Please indicate if there are any limitations on their use. You also need to list salaried personnel and the total amount of salaries and benefits for 2019.

For which specific aspect(s) of your ministry plan (i.e. budget) are you seeking Presbytery support?

**The amount of Ministry Support Grant being requested for 2019 is \$ \_\_\_\_\_ .**

\_\_\_\_\_  
Signature of the Clerk of Session

\_\_\_\_\_  
Signature of the Pastor

\_\_\_\_\_  
Date Form Approved by Session