

**PRE-EMPLOYMENT AND CONTINUED EMPLOYMENT/VOLUNTEER DISCLOSURE
AUTHORIZATION AND RELEASE**

I understand that in connection with my application for Employment, Volunteer Services, and/or Continuous Employment, and/or Volunteer Services Palo Duro Presbytery, its consultant in, IntelliCorp, their agents or employees may be performing, requesting, obtaining or conducting a background check on me. This background check may include an inquiry into my Employment History, Education, General Character or Reputation, Work Experience, Volunteer Experience, Driving, and/or Criminal History. If my position involves handling money and/or having access to monies and/or other transferable monetary instruments, my Credit History may also be checked.

I understand that Palo Duro Presbytery may rely on any part of all of this Information in determining whether to extend an offer of Employment / Volunteers' duties to me. I further understand that if any adverse action is taken by Palo Duro Presbytery, or if Palo Duro Presbytery chooses not to extend an offer of Employment / Volunteer duties to me based upon the Information, that I will be provided a copy of such Information along with a summary of my rights under the Fair Credit Reporting Act.

I understand that the background check, which may be performed by Investigators, is being performed as part of the process to evaluate me prior to Employment / Volunteer assignments, and is not conducted for any purpose other than in connection with my Application for Employment, Volunteer status and/or my eligibility for Continued Employment / Volunteer Duties.

I have read this Pre-Employment and Continued Employment / Volunteer Disclosure and by signing below, hereby authorize Investigators to conduct a background check as described herein in conjunction with my application for employment / volunteer duties. I hereby release any and all Investigators, including Palo Duro Presbytery from any and all liability related to the procurement or disclosure of any information provided by me or obtained about me in connection with my Application with Palo Duro Presbytery and its affiliated churches, agencies and institutions. I further direct and authorize Investigators to conduct the background check and further authorize any third parties who may be the custodians of or in possession of the requested Information, to disclose such Information to Investigators in connection with this background check.

Although furnishing your Social Security Number is not optional, it shall be used for NO other purpose than to make the process for conducting a background search more accurate. It shall not be sold, or in any way transferred to a third party except for the express purpose of conducting the background check.

Applicant Signature _____ **Date** _____

First Name _____ **MI** _____ **Last Name** _____ **Social Security Number** _____

Date of Birth ____/____/____ **Male** **Female** **Former Last Name(s) if applicable** _____

Current Address:
Street _____ **City** _____ **State** _____ **Zip** _____

Former Address:
Street _____ **City** _____ **State** _____ **Zip** _____

Church/organization requesting background check:
Name _____ **City** _____

Type of Position: _____

Return this form to:
PALO DURO PRESBYTERY
PO BOX 16267
LUBBOCK, TX 79490